

## MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA NAAC Re-Accredited B+Level Govt, aided College CPE (Under UGC XII Plan) & NCTE Approved Institutions DBT Star College Scheme Award Recipient

E-mail: mugberia\_college@rediffmail.com // www.mugberiagangadharmahavidyalaya ac.in

MGMCL/2/ 2023

## **NOTICE**

Date - 10.10.2023

All PG & BPED 1<sup>st</sup>. semester students, Session 2023 - 2024 are informed to collect library membership form and library cards from the central library (MGMCL) on and from 10.10.2023 as per the following schedule.

Following documents are required for membership form collection and submission.

- 1. Original admission receipt of the college having Roll No. of the student.
- 2. 4 copies of stamp size recent photo. [To be pasted in membership form (1) & library cards (3)]

Date	Time of collection of blank membership form & library cards	Time of deposition of filled in membership form & library cards	Class PG & BPED 1st. semester
10.10.2023 & onwards	10.30 a.m. to 1 p.m.	3 p.m. to 4.30 p.m.	M.A. / M.Sc. / M.VOC. / M.P.ED. / B.P.ED.

> Students are informed to avoid the rush, because it is not a time bound programme.

Time of deposition of requisition slip for books: 10.30 a.m. - 12.30 p.m.

Time of issue of books to students: 1 p.m. and onwards.

Library reading room is open from Monday to Friday from 10.30 a.m. to 4.30 p.m. and Saturday from 10.30 a.m. to 1 p.m.

Students are informed to sign in the attendance register. They have to collect books against their reading room card or have the permission from the library staff for using reading room. Gossiping is strictly prohibited in the reading room. Students are asked to maintain library rules for better library service.

It is also notified that "User Orientation Programme" will be held in the Central Library on and from 10/10/2023. It is a running visual programme for students.

For the benefit of students all PG 1<sup>st</sup>, semester students are informed to view / attend the programme to know your college library.

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Mugberia Gangadhar Mahavidyalaye

(Swapan Kumar Sasmal)

Librarian

Mugberla Gengadhar Mahavidyalaya

Copy forwarded for information and display -

- 1. Office Notice Board
- 2. Library Notice Board
- 3. Class Rooms
- 4. Students' Union

